



**KEYS EDGE
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
LANDOWNERS' MEETING
&
REGULAR BOARD MEETING
NOVEMBER 9, 2017
1:45 P.M.**

Special District Services, Inc.
6625 Miami Lakes Drive, Suite 374
Miami Lakes, FL 33014

www.keysedgecdd.org
305.777.0761 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
8500 S.W. 8th Street, Suite 228
Conference Room
Miami, Florida 33144
LANDOWNERS' MEETING
November 9, 2017
1:45 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Consider Adoption of Election Procedures.....Page 2
- E. Election of Chairperson for Landowners' Meeting
- F. Election of Secretary for Landowners' Meeting
- G. Approval of Minutes
 - 1. November 12, 2015 Landowners' Meeting Minutes.....Page 5
- H. Election of Supervisors
 - 1. Determine Number of Voting Units Represented or Assigned by Proxy.....Page 8
 - 2. Nomination of Candidates
 - 3. Casting of Ballots.....Page 9
 - 4. Ballot Tabulations
- I. Certification of the Results
- J. Landowners' Closing Comments
- K. Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

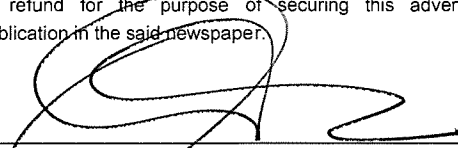
Before the undersigned authority personally appeared MARIA MESA, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT NOTICE OF LANDOWNERS' MEETING & REGULAR BOARD MEETING - NOV. 9, 2017

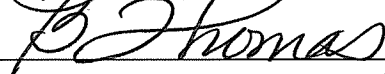
in the XXXX Court,
was published in said newspaper in the issues of

10/13/2017 10/20/2017

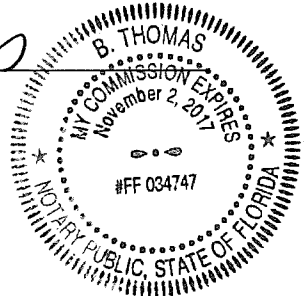
Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to and subscribed before me this
20 day of OCTOBER, A.D. 2017



(SEAL)
MARIA MESA personally known to me



**KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
NOTICE OF LANDOWNERS' MEETING & REGULAR BOARD MEETING**

NOTICE IS HEREBY GIVEN that the Keys Edge Community Development District (the "District") will hold a Landowners' Meeting and Regular Board Meeting at 1:45 p.m., or as soon thereafter as can be heard, on **November 9, 2017**, in the Conference Room located at 8500 SW 8th Street, Suite 228, Miami, Florida 33144.

The primary purpose of the Landowners' Meeting is to elect three (3) Supervisors to the Board of Supervisors (the "Board") for the District. The purpose of the Regular Board Meeting is for the Board to consider any other District business which may lawfully and properly come before the Board. Copies of the Agendas for these meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922, prior to the date of these meetings.

The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. The meetings may be continued as found necessary to a date, time and place specified on the record. Also, there may be occasions when Staff and/or Board members may participate by speaker telephone.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at 305-777-0761 and/or 1-877-737-4922 at least seven (7) days prior to the date of these particular meetings.

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
www.keysedgecdd.org
10/13-20 17-97/0000265366M



SPECIAL DISTRICT (CDD) ELECTION PROCEDURES

1. Landowners' Meeting

In accordance with the provisions of Chapter 190, Florida Statutes, it is required that an initial meeting of the Landowners of the District be held within ninety (90) days following the effective date of the rule or ordinance establishing the District and thereafter every two (2) years during the month of November for the purpose of electing Supervisors. The second election by Landowners shall be held on the first Tuesday in November; thereafter, there shall be an election of supervisors every two (2) years in November on a date established by the Board of Supervisors. The assembled Landowners shall organize by electing a Chairperson, who shall preside over the meeting; and a Secretary shall also be elected for recording purposes.

2. Establishment of Quorum

Any Landowner(s) present or voting by proxy shall constitute a quorum at the meeting of the Landowners.

3. Nomination of Candidates

At the meeting, the Chairperson shall call for nominations from the floor for Candidates for the Board of Supervisors. When there are no further nominations, the Chairperson shall close the floor for nominations. The names of each Candidate and the spelling of their names shall be announced. Nominees need not be present to be nominated.

4. Voting

Each Landowner shall be entitled to cast one (1) vote for each acre (or lot parcel), or any fraction thereof, of land owned by him or her in the District, for each open position on the Board. (For example, if there are three (3) positions open, an owner of one (1) acre or less (or one lot parcel) may cast one (1) vote for each of the three (3) positions. An owner of two (2) acres (or two lot parcels) may cast two (2) votes for each of the three (3) positions. Each Landowner shall be entitled to vote either in person or by a representative present with a lawful written proxy.

5. Registration for Casting Ballots

The registration process for the casting of ballots by Landowners or their representatives holding their proxies shall be as follows:

a) At the Landowners' Meeting and prior to the commencement of the first casting of ballots for a Board of Supervisor position, each Landowner, or their representative if proxies are being sub-mitted in lieu thereof, shall be directed to register their attendance and the total number of votes by acreage (or lot parcels) to which each claims to be entitled, with the elected Secretary of the meeting or the District's Manager.

Corporate Office

The Oaks Center
2501A Burns Rd
Palm Beach Gardens, FL 33410
Direct: 561.630.4922

Contact Information

Toll Free: 877.737.4922
Fax: 561.630.4923
Web: www.sdsinc.org

Miami Branch

Crexent Business Center
6625 Miami Lakes Drive, Ste. 374
Miami Lakes, FL 33094
Direct: 305.779.0761

-
- b) At such registration, each Landowner, or their representative with a lawful proxy, shall be provided a numbered ballot for the Board of Supervisor position(s) open for election. A District representative will mark on the ballot the number of votes that such Landowner, or their representative, is registered to cast for each Board of Supervisor position open for election.
 - c) All Landowner proxies shall be collected at the time of registration and retained with the Official Records of the District for subsequent certification or verification, if required.

6. Casting of Ballots

Registration and the issuance of ballots shall cease once the Chairperson calls for the commencement of the casting of ballots for the election of a Board Supervisor(s) and thereafter no additional ballots shall be issued.

The Chairperson will declare that the Landowners, or their representatives, be requested to cast their ballots for the Board Supervisor(s). Once the ballots have been cast, the Chairperson will call for a collection of the ballots.

7. Counting of Ballots

Following the collection of ballots, the Secretary or District Manager shall be responsible for the tabulation of ballots in order to determine the total number of votes cast for each candidate that is seeking election.

At the second and subsequent landowner elections*, the two (2) candidates receiving the highest number of votes will be declared by the Chairperson as elected to the Board of Supervisors for four-year terms. The candidate receiving the next highest number of votes will fill the remaining open position on the Board of Supervisors for a two-year term, as declared by the Chairperson.

*At the final landowner election (*after the 6th or 10th year*), the candidate receiving the highest number of votes will be elected to the Board of Supervisors for a four-year term (two {2} supervisors are elected by General Election).

8. Contesting of Election Results

Following the election and announcement of the votes, the Chairperson shall ask the Landowners present, or those representatives holding proxies for Landowners, whether they wish to contest the election results. If no contests are received, said election results shall thereupon be certified.

If there is a contest, the contest must be addressed to the Chairperson and thereupon the individual casting a ballot that is being contested will be required to provide proof of ownership of the acreage (or lot parcels) for which they voted at the election within five (5) business days of the Landowners' Meeting. The proof of ownership shall be submitted to the District Manager who will thereupon consult with the District's General Counsel and together they will review the material provided and will determine the legality of the contested ballot(s). Once the contests are resolved, the Chairperson shall reconvene the Landowners' Meeting and thereupon certify the election results.

9. Recessing of the Landowners' Meeting

In the event there is a contest of a ballot or of the election, the Landowners' Meeting shall be recessed to a future time, date and location, at which time the election findings on the contest shall be reported in accordance with the procedure above and the newly elected Supervisor(s) shall thereupon take their Oath of Office.

10. Miscellaneous Provisions

- a) Each Landowner shall only be entitled to vote in person or by means of a representative attending in person and holding a lawful written proxy in order to cast said Landowner's votes.
- b) Proxies will not require that proof of acreage ownership be attached. Rather, proof of ownership must be provided timely by the holder of the proxy, if the proxy is contested in accordance with the procedure above.

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
LANDOWNERS' MEETING
NOVEMBER 12, 2015

A. CALL TO ORDER

District Manager Neil Kalin called the November 12, 2015, Landowners' Meeting of the Keys Edge Community Development District to order at 1:50 p.m. in the Conference Room located at 8500 S.W. 8th Street, Suite 228, Miami, Florida 33144.

B. PROOF OF PUBLICATION

Mr. Kalin presented proof of publication that notice of the Landowners' Meeting was published in the *Miami Daily Business Review* on October 19, 2015, and October 26, 2015, as legally required.

C. ESTABLISH QUORUM

Mr. Kalin stated that the attendance of Ileana Ramirez, Proxy Holder representing Grec Homes IX, LLC, legal owner of land in the Keys Edge Community Development District, representing 81.84+/- acres, was present and therefore, constituted a quorum and it was in order to proceed with the Landowners' Meeting.

Also in attendance were: District Manager Neil Kalin and Armando Silva of Special District Services, Inc.; General Counsel Michael Pawelczyk of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.; Yuthit Baez, Miami, Florida; Maggie Clavelo, Miami, Florida and Angel Valdes, Miami, Florida.

D. CONSIDER ADOPTION OF ELECTION PROCEDURES

Mr. Kalin presented the Election Procedures and requested that the Proxy Holder review and approve them. Ms. Baez reviewed the Election Procedures and stated that the procedures were acceptable, as presented.

E. ELECTION OF CHAIR FOR LANDOWNERS' MEETING

Ms. Baez elected Mr. Kalin to serve as Chairperson for the Landowners' Meeting.

F. ELECTION OF SECRETARY FOR LANDOWNERS' MEETING

Ms. Baez elected Mr. Kalin to serve as Secretary for the Landowners' Meeting to take official minutes and implement meeting procedures.

G. APPROVAL OF MINUTES

1. November 14, 2013, Landowners' Meeting

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
LANDOWNERS' MEETING
NOVEMBER 12, 2015

Mr. Kalin presented the minutes of the November 14, 2013, Landowners' Meeting and asked if there were any corrections or additions. There being no changes, Ms. Baez approved the November 14, 2013, Landowners' Meeting Minutes, as presented.

H. ELECTION OF SUPERVISORS

1. Determine Number of Voting Units Represented or Assigned by Proxy

Mr. Kalin stated that there were a total of 82 voting units being represented at the Landowners' Meeting by the Proxy Holder on behalf of Grec Homes IX, LLC.

2. Nomination of Candidates

Mr. Kalin stated that the terms of office for Ileana Ramirez, Maggie Clavelo and one (1) vacant term were expiring and it would be in order to nominate candidates for election to fill the expiring terms of office.

Ms. Ramirez nominated the following persons: Herself (*Ileana Ramirez*) and *Maggie Clavelo*. Mr. Kalin called for additional nominations from the floor. There being no further nominations, Mr. Kalin closed the nomination portion of the Landowners' Meeting.

3. Casting of Ballots

Mr. Kalin stated that it would now be in order to cast ballot(s) for the candidates nominated: *Ileana Ramirez* and *Maggie Clavelo*. Mr. Kalin stated that the two candidates receiving the highest number of votes would be elected for a four-year term of office each and the remaining vacant term would become a two-year term of office. The term of office of each successful candidate would commence upon election.

4. Ballot Tabulations

Mr. Kalin tabulated the ballot(s) and announced that *Ileana Ramirez* and *Maggie Clavelo* each received **80 votes**, resulting in each serving a 4-year term of office (will serve up to the Landowners' Election in November, 2019); and there now is a vacant 2-year term of office that will expire at the Landowners' Election in November, 2017. Mr. Kalin advised those in attendance that the vacant term of office should be filled by a qualified person as soon as practically possible.

I. CERTIFICATION OF RESULTS

Mr. Kalin asked the Proxy Holder and others in attendance if there were any objections to the procedures or results of the election. There being no comments or objections to the election results or procedures, Mr. Kalin announced that the election results were complete, final and declared certified.

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
LANDOWNERS' MEETING
NOVEMBER 12, 2015

J. LANDOWNERS' COMMENTS

There were no comments from the Proxy Holder.

K. ADJOURNMENT

There being no further business to discuss, Mr. Kalin, acting Chairperson for the Landowners' Meeting, adjourned the meeting at approximately 1:59 p.m. There were no objections.

Secretary

Chairperson

LANDOWNER PROXY

**KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
LANDOWNERS' MEETING**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ (“Proxy Holder”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the **Keys Edge Community Development District** to be held on November 9, 2017 at 1:45 p.m. in the Conference Room located at 8500 S.W. 8th Street, Second Floor, Suite 228, Miami, Florida 33144 and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may be considered at said meeting including, but not limited to the Board of Supervisors. Said Proxy Holder may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may be legally considered at said meeting.

This proxy is to continue in full force and effect from the hereof until the conclusion of the above noted landowners' meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the annual meeting prior to the Proxy Holder exercising the voting rights conferred herein.

Print Name of Legal Owner/Entity

Signature of Authorized Individual and/or Legal Owner

Date

Parcel Description*

of Acres/Units

*Insert in the space above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. [If more space is needed, identification of Parcels owned may be incorporated by reference to an attachment hereto.]

Pursuant to section 190.006(2)(b), Florida Statutes (2017), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto.

TOTAL NUMBER OF AUTHORIZED VOTES: _____

Please note that each eligible acre of land or fraction thereof is entitled to only one vote, for example, a husband and wife are together entitled to only one vote per their residence if it is located on one acre or less of real property.

If the Legal Owner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto. (e.g. bylaws, corporate resolution, etc.)

OFFICIAL BALLOT

BALLOT # _____

**KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
LANDOWNERS' MEETING**

ELECTION OF BOARD SUPERVISORS

NOVEMBER 9, 2017

The undersigned certifies that he/she is the owner (___) **or** duly authorized **representative of lawful proxy of an owner** (___) of land (real property) within the **Keys Edge Community Development District,** constituting acre(s)/unit(s)/lot(s) and hereby casts up to the corresponding number of his/her vote(s) for the following candidate/candidates to hold the above-named open Board position(s):

Name of Candidate

Number of Votes

{The two (2) candidates receiving the highest number of votes shall be elected for a four (4) year term each; the candidate receiving the next highest number of votes shall be elected for a two (2) year term.}

Signature: _____

Printed Name: _____

Street Address or Tax Parcel Id Number for your Real Property:

AGENDA
KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
8500 S.W. 8th Street, Suite 228
Conference Room
Miami, Florida 33144
REGULAR BOARD MEETING
November 9, 2017
1:45 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 11
- C. Seat Re-Elected Board Members and/or New Board Members
- D. Administer Oath of Office & Review Board Member Responsibilities and Duties
- E. Establish Quorum
- F. Election of Officers
 - Chairperson
 - Vice Chairperson
 - Secretary/Treasurer
 - Assistant Secretaries
- G. Confirmation of Landowners' Election Results
- H. Additions or Deletions to Agenda
- I. Comments from the Public for Items Not on the Agenda
- J. Approval of Minutes
 - 1. June 15, 2017 Regular Board Meeting & Public Hearing.....Page 12
- K. Old Business
 - 1. Staff Report as Required
- L. New Business
 - 1. Consider Resolution No. 2017-08 – Adopting FY 2016/2017 Amended Final Budget.....Page 17
- M. Administrative & Operational Matters
 - 1. Discussion Regarding Upcoming Meeting Schedule and Holiday Season
- N. Board Member & Staff Closing Comments
- O. Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared MARIA MESA, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT - FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE

in the XXXX Court,
was published in said newspaper in the issues of

09/21/2017

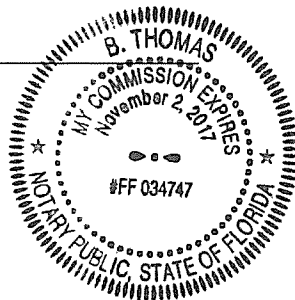
Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this
21 day of SEPTEMBER, A.D. 2017

B. Thomas

(SEAL)

MARIA MESA personally known to me



**KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the Keys Edge Community Development District (the "District") will hold Regular Meetings in the Conference Room at 8500 S.W. 8th Street, 2nd Floor, Suite 228, Miami, Florida 33144 at 1:45 p.m. on the following dates:

- October 12, 2017
- November 9, 2017
- January 11, 2018
- February 8, 2018
- March 8, 2018
- April 12, 2018
- May 10, 2018
- June 14, 2018
- July 12, 2018
- September 13, 2018

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT

www.keysedgedcd.org
9/21

17-137/0000259637M

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING & PUBLIC HEARING
JUNE 15, 2017

A. CALL TO ORDER

District Manager Neil Kalin called the June 15, 2017, Regular Board Meeting of the Keys Edge Community Development District to order at 2:01 p.m. in the Conference Room at 8500 SW 8th Street, Suite 228, Miami, Florida 33144.

B. PROOF OF PUBLICATION

Mr. Kalin presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on May 26, 2017, and June 2, 2017, as legally required.

C. ESTABLISH A QUORUM

Mr. Kalin determined that the presence of Chairman Angel Valdes and Supervisors Ileana Ramirez and Maggie Clavelo constituted a quorum and it was in order to proceed with the meeting.

Also in attendance were: District Managers Neil Kalin and Armando Silva of Special District Services, Inc.; and General Counsel Gerald Knight of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no public in attendance; therefore, there were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. April 13, 2017, Regular Board Meeting

Mr. Kalin presented the minutes of the April 13, 2017, Regular Board Meeting and asked if there were any changes and/or corrections. There being no changes a **motion** was then made by Mr. Valdes, seconded by Ms. Clavelo and unanimously passed to approve the minutes of the April 13, 2017, Regular Board Meeting, *as presented*.

Note: At approximately 2:05 p.m., Mr. Kalin recessed the Regular Board Meeting and simultaneously opened the public hearing.

G. PUBLIC HEARING

1. Proof of Publication

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING & PUBLIC HEARING
JUNE 15, 2017

Mr. Kalin presented proof of publication that notice of the Public Hearing had been published in the *Miami Daily Business Review* on May 26, 2017, and June 2, 2017, as legally required.

2. Receive Public Comment on the Fiscal Year 2017/2018 Final Budget

Mr. Kalin opened the public comment portion of the Public Hearing to receive comments on the fiscal year 2017/2018 budget. Mr. Kalin stated that the fiscal year 2017/2018 operating budget would be funded by the provisions of the Fiscal Year 2017/2018 Developer's Funding Agreement between the District and the majority landowner in the District. There being no public comments, Mr. Kalin closed the public comment portion of the Public Hearing.

3. Consider Resolution No. 2017-05 – Adopting a Fiscal Year 2017/2018 Final Budget

Mr. Kalin presented Resolution No. 2017-05, entitled:

RESOLUTION NO. 2017-05

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
APPROVING AND ADOPTING A FISCAL YEAR 2017/2018
FINAL BUDGET PURSUANT TO CHAPTER 190, FLORIDA
STATUTES; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Kalin read the title of the resolution into the record and stated that it provides for approving and adopting the fiscal year 2017/2018 final operating fund budget. A discussion ensued after which:

A **motion** was made by Ms. Clavelo, seconded by Ms. Ramirez and unanimously passed to approve and adopt Resolution No. 2017-05, *as presented*, setting the fiscal year 2017/2018 final operating fund budget.

Note: At approximately 2:09 p.m., Mr. Kalin closed the Public Hearing and simultaneously reconvened the Regular Board Meeting.

H. OLD BUSINESS

1. Staff Report, as Required

There was no Staff Report at this time.

I. NEW BUSINESS

1. Consider Resolution No. 2017-06 – Adopting a Fiscal Year 2017/2018 Meeting Schedule

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING & PUBLIC HEARING
JUNE 15, 2017

Mr. Kalin presented Resolution No. 2017-06, entitled:

RESOLUTION NO. 2017-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2017/2018 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

Mr. Kalin read the title of the resolution into the record and provided an explanation for the document. A discussion ensued after which:

A **motion** was made by Ms. Ramirez, seconded by Ms. Clavelo and unanimously passed to approve and adopt Resolution No. 2017-06, *as presented*, setting the regular meeting schedule for the 2017/2018 fiscal year; and authorizing publication of said meeting schedule, as required by law.

2. Consider Resolution No. 2017-07 – Calling for a Landowners’ Meeting

Mr. Kalin informed the Board that the District, which is at least six (6) years old and not having any Qualified Electors (registered voters) living within the District, will continue the election of Board Members by utilizing the Landowner Election process. The terms of office are expiring for Mr. Valdes (Seat #1), Ms. Baez (Seat #2) and Seat #5, which is currently vacant.

Mr. Kalin presented Resolution No. 2017-07, entitled:

RESOLUTION NO. 2017-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT ORDERING AND CALLING FOR A LANDOWNERS’ MEETING AND PUBLIC NOTICE THEREOF FOR THE KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT’S ELECTION OF MEMBERS TO THE BOARD OF SUPERVISORS; AND PROVIDING AN EFFECTIVE DATE.

Mr. Kalin explained the purpose of the document and announced that the election procedures, sample ballot and proxy form will be kept on file in the District’s office of records and made available to the public and landowners, as required. A discussion ensued after which:

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING & PUBLIC HEARING
JUNE 15, 2017

A **motion** was made by Ms. Clavelo, seconded by Mr. Valdes and unanimously passed to approve and adopt Resolution No. 2017-07, *as presented*, setting the Landowners' Meeting for November 9, 2017, at 1:45 p.m. in the Conference Room located at 8500 SW 8th Street, 2nd Floor, Suite 228, Miami, Florida 33144 and authorizes the public notice thereof, as required by law.

3. Consider Developer's Funding Agreement for Fiscal Year 2017/2018

Mr. Kalin presented the Developer's Funding Agreement for the Fiscal Year 2017/2018 between the District and Grec Homes IX, LLC, (the "Agreement"), the primary developer of lands within the boundaries of the District. Mr. Kalin provided an explanation for the Agreement. A discussion ensued after which:

A **motion** was made by Ms. Ramirez, seconded by Mr. Valdes and unanimously passed to approve and adopt, *as presented*, the Developer's Funding Agreement for the Fiscal Year 2017/2018 between the District and Grec Homes IX, LLC.

J. ADMINISTRATIVE & OPERATIONAL MATTERS

1. Statement of Financial Interests - Disclosure – 2016 Form 1, Filing Deadline: July 3, 2017.

The Board Members were reminded of the importance of completing and mailing to the Supervisor of Elections within the County of residency their individual 2016 Statement of Financial Interests Form 1. The deadline for submittal is July 3, 2017.

2. Staff Report as Required

There was no Report required at this time.

K. BOARD MEMBER & STAFF CLOSING COMMENTS

Mr. Kalin stated that unless an emergency were to arise, the Board/District would not be required to meet again until this November.

L. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Valdes, seconded by Ms. Clavelo and unanimously passed to adjourn the Regular Board Meeting at approximately 2:15 p.m.

KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING & PUBLIC HEARING
JUNE 15, 2017

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

RESOLUTION NO. 2017-08

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2016/2017 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Keys Edge Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2016/2017 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and BECOMES EFFECTIVE this 9th day of November, 2017.

ATTEST:

**KEYS EDGE
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Keys Edge
Community Development District

**Amended Final Budget For
Fiscal Year 2016/2017
October 1, 2016 - September 30, 2017**

AMENDED FINAL BUDGET
KEYS EDGE COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2016/2017
OCTOBER 1, 2016 - SEPTEMBER 30, 2017

	FISCAL YEAR 2016/2017 BUDGET 10/1/16 - 9/30/17	AMENDED FINAL BUDGET 10/1/16 - 9/30/17	YEAR TO DATE ACTUAL 10/1/16 - 9/29/17
REVENUES			
O&M Assessments	0	0	0
Developer Contribution	10,605	11,696	11,696
Debt Assessments	0	0	0
Interest Income	5	0	0
Total Revenues	\$ 10,610	\$ 11,696	\$ 11,696
EXPENDITURES			
Supervisor Fees	0	0	0
Engineering/Inspections	0	0	0
Management	2,475	2,475	2,475
Legal	3,000	3,803	3,553
Assessment Roll	0	0	0
Audit Fees	0	0	0
Arbitrage Rebate Fee	0	0	0
Insurance	3,135	2,907	2,907
Legal Advertisements	750	500	289
Miscellaneous	250	100	40
Postage	100	100	100
Office Supplies	225	175	155
Dues & Subscriptions	175	175	175
Trustee Fees	0	0	0
Continuing Disclosure Fee	0	0	0
Website Management	500	500	500
Total Expenditures	\$ 10,610	\$ 10,735	\$ 10,194
Net Excess/ (Shortfall)	\$ -	\$ 961	\$ 1,502

Fund Balance As Of 9/30/2016
Projected FY 2016/2017 Activity
Fund Balance As Of 9/30/2017

\$1,541
\$961
\$2,502